

## 2025-2026 Cockton Hill Infants: Governing Body Actions Log

Date	Meetings Held	Summary Details/Monitoring/Audit
24 <sup>th</sup> Sept	Head Teacher / Chair	Action Plan/KPI/Briefings update/Governing Board, /Estates/Back to School/SIP/Finance
24 <sup>th</sup> Sept		Children Well Being Children Settled in school
24 <sup>th</sup> Sept		Website follow-on audit
8 <sup>th</sup> Oct		Harvest Festival
15 <sup>th</sup> Oct		Low Barns Trip
20 <sup>th</sup> October	Finance, Premises & Staffing	
20 <sup>th</sup> October	Governing Board	
20 <sup>th</sup> October	1 <sup>st</sup> Pay Review	
10 <sup>th</sup> November	HT Review	
24 <sup>th</sup> November	Head Teacher / Chair	Action Plan/KPI Summary/Briefings/Governing Board, and Action Points /Estates/Back to /Finance/Confidential Items/Website.
24 <sup>th</sup> November	SPECIAL MEETING OF THE FIRST / PAY REVIEW COMMITTEE	
24 <sup>th</sup> November		Website follow-up audit
24 <sup>th</sup> November		Reception pupil progress
2 <sup>nd</sup> December		Pantomime
3 <sup>rd</sup> December		General School Visit
4 <sup>th</sup> December		Website Audit
16 <sup>th</sup> December		General School Visit Learning retention Sheet

1th January	Head Teacher / Chair	Items included: Action/Finance/Estates/Governing Board/Monitoring/Attendance
26 <sup>th</sup> January		Safeguarding – Review LA audit and look at any outstanding actions
2 <sup>nd</sup> February		Full Website Audit