

2024-25 Cockton Hill Infants: Governing Body Actions Log

Date	Meetings Held	Summary Details/Monitoring/Audit	Other
27 th Sept 2024		Early Years Pupil Attainment	
30 th Sept		Children Well Being Children Settled in school	
30 th Sept		Appropriate Spend School Values	
30 th Sept	Head Teacher / Chair	Action Plan/KPI/Briefings updates/Governing Board, Agenda, and Governors/Estates/Back to School/SIP/Confidential items/Finance	
8 th Oct		Harvest Festival Children Safety / School Values / RE	
21 st October	Finance, Estates and Staffing		
21 st October	Governing Board		
8 th November	Head Teacher Performance		
13 th November		Pupil Premium	
13 th November	Head Teacher / Chair	Action Plan update and actions/Governing Board Action Points/ Ofsted/Staffing/New Governor/Estates/Website	
13 th November	Pay Review Committee		
18 th November		Nurture Room	
20 th November		Art Exhibition / Curriculum / Community	
21 st November		Art Exhibition (Report 2)	
2 nd Dec		Safeguarding	

20 th Jan 2025	Head Teacher / Chair	Ofsted Report/Actions. Action Plan Update. Estates (see report). Website audit. Monitoring. Governing Body. KPI (Attendance & School Roll)	
Feb	Headteacher & Staff process	Monitoring of lesson observations, book scrutiny, learning walks, analysis of standards and data, curriculum planning and delivery etc.	
3 rd March	Head Teacher / Chair	Ofsted report and AFIs (Area for Improvement) Action Plan update/KPI and Attendance monitoring/ GB & Finance Agenda/ Website review arrangements/ Extension/ SFVS/ Finances / School role 2025-26 /Surveys	
17 th March	Finance, Estates and Staffing		
17 th March	Governing Board		
31 st March	HT Performance Interim Review		